



HOW TO NEGOTIATE REMOTE WORK?

Welcome to the Remote Work series.

Today's PDF will help with the negotiation of remote work, these are from some of my personal experiences and gathered from experiences of other remote workers.

STEP 1 | *Is Remote Work for me?*

- Ask yourself whether you feel comfortable with remote work
- Speak with other remote workers on social media to get advice
- Practice working remotely one day from a coffee shop

STAGE 2 | *How shall I convince the boss?*

- Bring together facts/insights/case studies/research into a document
- Dose up your brain with a pitch and all the facts, ready for the meeting
- Speak to others in the space at how they organised an agreement.

STAGE 3 | *Speaking to your boss*

- Go in with a PLAN A & B.
- Plan A might be score a 6-month remote agreement
- Plan B might be score a 6-week remote agreement
- Remember, both parties need to benefit, that's the aim.

Additional Notes:

- Lifewire | [Remote Work Agreement](#) | Lifewire has a fantastic guide to negotiating remote work, something I discovered when preparing this PDF, but something I think will add value to your setting up.



BONUS ADVICE

- ❑ The goal isn't no work, it's hard work too.
- ❑ Remote work takes **time to get used to**.
- ❑ There is an element of **loneliness**, especially if you work far away from your team and at different time zones.
- ❑ Explain your **experiments** with remote work e.g. reviewing personal skills etc.
- ❑ Remember to explain experiences from others as a way to calculate **their success** with remote work
- ❑ Even if you score a **6-month remote agreement**, it's worth having a review with your boss.
- ❑ **Not every boss** will agree with the concept of remote work, patience and proving to them that it does might be the case.
- ❑ If you are that passionate about working remotely, **agree a 6-12 month pending time** with yourself, to help prepare for the worst.
- ❑ This time will give you some back-up time to grow your arsenal and convince your boss.
- ❑ **Implementing the tools** into the set-up, bring a list of resources that would cover your interactions e.g. Skype, Slack, email etc.
- ❑ Let's say you are on the cusp of a 6-month remote arrangement, maybe agree that you will do **an extra 3-4 hours a week** to help accompany your efforts in the first couple of weeks.

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All the very best!

Francesco.