



Why is this allowed to happen? Owner has placed 3 signs all within a few hundred feet of each other, do they have permits?

# Sign Permit Application Guide

## Signs on Private Property

### A sign permit is required for:

- any sign used for the purpose of business identification
- fascia, projecting signs, and awnings attached to a building
- any freestanding sign
- a copy change to an existing sign
- temporary signs and sandwich board signs located on private property
- refer to [tol.ca/building](http://tol.ca/building) for guidelines on other projects requiring a permit

**Note:** Signs located on municipal property require a permit from the Engineering Department. Contact [enginfo@tol.ca](mailto:enginfo@tol.ca) for more information.

## Application

Submit a Sign Permit Application(s) to the Permit, Licence and Inspection Services Department.

### The applicant must provide:

- a Sign Permit Application form and checklist, completed and signed
- two sets of site plans drawn to scale showing the size and location of all existing and proposed signage on the property
- two sets of full-colour drawings/construction details of the proposed sign(s)
- an Agent Authorization form signed by the owner (if applicable)
- contractors' business licence number
- Structural Engineering for free-standing and fascia signs (not required for foam letter fascia signs)
  - Schedule B, signed and sealed by a Professional Engineer
  - two sets of signed and sealed drawings showing the sign attachment detail
- Geotechnical Engineering for freestanding signs with a height greater than six feet
  - Schedule B, signed and sealed by a Professional Engineer
  - two sets of signed and sealed foundation drawings

For signs that require engineering, particularly when under a development permit or land use contract, it is suggested that the application be submitted with the colour renderings, site plan, and sign details so they can be reviewed for compliance prior to obtaining engineered documents.

Sandwich board sign design shall comply with the applicable heritage or development guidelines for the area in which it is proposed and comply with the Highway and Traffic Bylaw 2010 No. 4758 as amended for siting.

Yet again another sign erected for Carvolth Pharmacy?!

Garbage left by developers, making the ToL unsightly, like a third world country.

  
CARVOLT  
**PHARMACY**  
**PHYSIOTHERAPY**  
**MEDICAL CLINIC**  
← **PARKING IN REAR** **P**

Project Coming Soon Project Coming Soon Project Coming Soon  
Coming Soon Project Coming Soon Project Coming Soon Project  
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Soon Project Coming Soon Project Coming Soon Project Coming

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Less than 200 feet another sign displaying the Carvolth Pharmacy.



These signs have been here for years, why have they not been removed by the ToL and then charged back to the sign owner? This is revenue to the TOL. \$\$ The weed growth and dirt on these signs says it all.

23.06.2023 06:04

How many signs must we look at before the ToL starts doing their job? The owners of these utility poles state no one is permitted to nail/screw signs to these.



23.06.2023 06:03

The property is SOLD, remove the visual pollution!



**JOE VARING** **SOLD!**

**VARING** HOMELIFE ADVANTAGE REALTY

**WESELDIRT.ca 604.859.3141**

MIXED RESIDENTIAL DEVELOPMENT SITE

DEVELOPMENT PROPOSAL



**VARING** **SOLD!**

23.06.2023 06:02

Is this sign registered with the ToL? It's been here for years.

How many sandwich boards are enough (same store)? These signs never change, they are not taken in at night.

Clearly shows no one takes in their signs at the end of the business day.

23.06.2023 06:05