

**Alfred Pennyworth**  
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## EDUCATION

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### Uni University

Chicago, MI

Bachelor of Science in Business Administration

Anticipated Graduation: June 2022

Major: Management Information Systems

## HONORS AND AWARDS

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- Dean's List, Uni University, December 2019
- Freedom Scholarship, Uni University, September 2018
- A.Z. Uni Scholarship, Uni University, September 2018

## RELEVANT COURSEWORK

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Foundations of Business I, II	Management Information Systems	Business Communication
Introduction to Marketing Management	Introduction to Journalism	Business Law I

## SKILLS

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- **Technical:** Microsoft Office, WordPress
- **Certifications:** Google Analytics

## PROFESSIONAL EXPERIENCE

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### Rite Aid

Chicago, MI

*Pharmacy Technician*

Oct 2020 - Mar 2021

- Interact with 20 or more customers a day
- Address questions regarding testing and store products
- Organize 40 medications for storage daily

### Arty Art Inc.

Chicago, MI

*Content Editor*

Sep 2020 - Mar 2021

- Create several databases on excel to track progress on over 100 blogposts
- Create a blog post for the Lights On Afterschool Program
- Review 5 books, manuals, and blog posts weekly

### Uni University - Center for Inclusive Education and Scholarship

Chicago, MI

*Student Mentor*

Jun 2019 - Aug 2020

- Hosted weekly office hours to assist students in finding resources on campus
- Provided personal experience to 7 information sessions
- Mentored 5 incoming students during the summer

## INTERNSHIPS AND EXTERNSHIPS

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### AT&T

Chicago, MI

*Remote Extern*

Jun 2020 - Jul 2021

- Refined business acumen skills including project management, communication, and leadership
- Enhanced personal development skills such as branding and networking through fast-paced online learning
- Attended regularly scheduled online webinars with speakers from the Information Technology industry

## ACTIVITIES

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- Member, Public Relations Student Society of America, Uni University, September 2019-Present
- Member, Management Information Systems Organization, Uni University, September 2019-Present