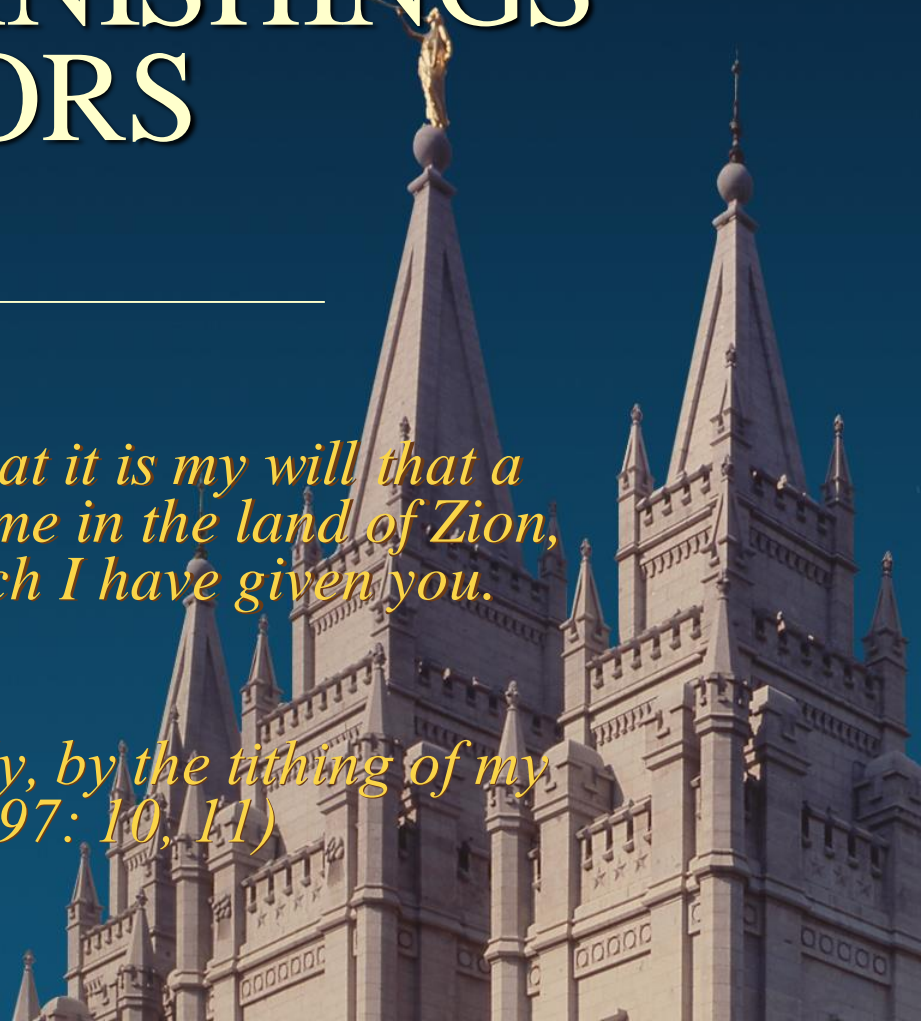


# TEMPLE FURNISHINGS AND INTERIORS

---

*“Verily, I say unto you, that it is my will that a house should be built unto me in the land of Zion, like unto the pattern which I have given you.*

*“Yea, let it be built speedily, by the tithing of my people.” (D&C 97: 10, 11)*



# When the temple is well cared for, our patrons will.....

- Enjoy peace and protection when entering a house “built unto my name.” (D&C 124:40)
- Go forth armed with power. (D&C 109:22)
- Receive ordinances in which “the power of godliness is manifest.” (D&C 19:21)
- Feel the fire of the covenant burn in their hearts.
- Return to worship in the temple often.





# Overall Goals for Presentation

- Educate on basic theory of design within Temples
- Review roles of Interior Design entities
- Review process for planning and implementing work
- Review specific guidelines for maintaining Temple Interiors



# PROGRESSION

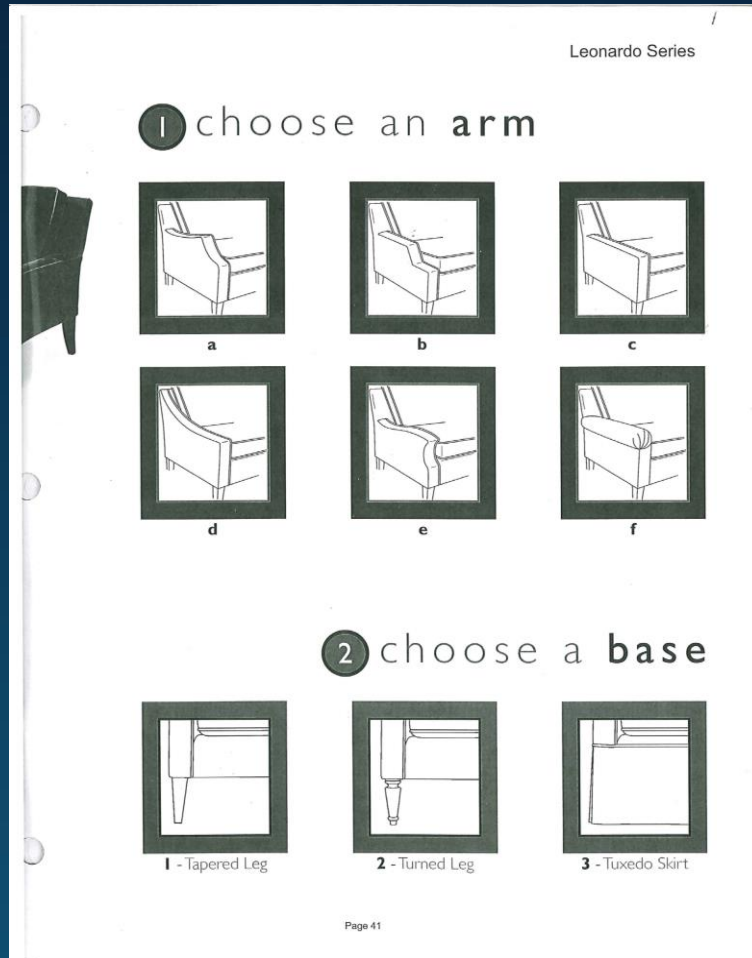
- Embellishments
- Materials
- Finishes
- Color



# PROGRESSION



# CUSTOM FURNISHINGS



- Every temple is unique.
- Every room has it's own look and function.
- The “House of the Lord” and its interiors are set apart from all other buildings.
- Unique and Handmade
- Genuine Quality

# PREPARE ANNUAL PLAN

- Identify needs
- Record needs in TFIS task list
- Compile annual plan
- Review annual plan w/ TIDRM
- Submit plan
- Annual Plan Approved





# PREPARE ANNUAL PLAN

- Identify interior needs during a yearly inspection using the current Replacement Standards. Every 3<sup>rd</sup> year this inspection will be attended by TIDRM.

## Replacement Standard

## *Lighting, Chandeliers/Crystal Sconces*

### Temples

Condition	Definition	Action
<b>1. Very Good</b> Chandelier/sconce is in new or like new condition.	Missing or broken crystals have been replaced. Metallic finish has no rust or discoloration. There are no flickering or burned out lights.	For all other areas do not consider replacement under these conditions.
<b>2. Satisfactory</b> Chandelier/sconce is beginning to show deterioration.	There are a few broken or missing crystals, which cannot be replaced. There are no flickering or burned out lights. Crystals are slightly scratched and are starting to dull. Metallic finish has slight rust or discoloration. There is no flickering or burned out lights.	Enter a retrofit/refurbish project on the next year's R&I plan.
<b>3. Poor</b> Chandelier/sconce is showing definite signs of deterioration.	Broken or missing crystals cannot be replaced. There may be some flickering or burned out lights. Crystals are scratched and dull. Metallic finish has very noticeable rust or discoloration. There are flickering or burned out lights.	Enter an unscheduled retrofit/refurbish project as soon as possible.



# PREPARE ANNUAL PLAN

- Record needs in TFIS task list

Printed: 02 APR 2010

Task List

Page 1 of 6

Report Criteria: TEMPLE ID=BOSTO, STATUS=OPEN

BOSTON MASSACHUCHUSETTS TEMPLE

Task ID	Source	Insp Tyne	Pri	Room	Who	Description	Entry	Commit	Complete	Status
33630	INSP	FULL	R	OTHER	ID	2010 replacement of carpet is scheduled and submitted in the 2010 FMAT budget.	27 MAR 06			Open
33654	INSP	FULL	R	DS	TE	07 Sis. Locker:Carpet on top of lockers re-done in one piece all bound, no cut edges \$	27 MAR 06			Open
33668	INSP	FULL	R	DB	TE	07 Bro. Locker:Carpet on top of lockers re-done in one piece all bound, no cut edges \$	27 MAR 06			Open
33686	INSP	FULL	R	CELESTIA	ID	2009 FMAT Celestial room:Lamps, candlestick - 8 \$ 2500 - replacement of Lamp shades only.	27 MAR 06			Open
33696	INSP	FULL	R	YTH CTR	TE	07 Childrens:Closet - carpet on top of lockers, same as above \$	27 MAR 06			Open
33721	INSP	FULL	R	DNGRMCAF	ID	2010 FMAT Pres. Dining room:Larger dining table to accommodate eight to ten or retro-fit existing \$1500 -	27 MAR 06			Open
34171	INSP	RMGT	R	ATTIC	TE	06-04 The opening to the ladder should be appropriately guarded with a fabricated or purchased self-closing gate. This is located in the upper steeple.	06 APR 06	30 JUN 06		Open
50743	INSP	FULL	R	VESTIBUL	TE	Remove shoe scuffs on doors.	26 MAR 10			Open
50744	INSP	FULL	R	VESTIBUL	TE	Repaint or replace push bars	26 MAR 10			Open
50745	INSP	FULL	R	VESTIBUL	TE	Replace corroded thresholds	26 MAR 10			Open
50746	INSP	FULL	R	VESTIBUL	TE	Replace broken stone pavers & extend walk off carpet. Remove old grout and replace with epoxy grout.	26 MAR 10			Open
50747	INSP	FULL	R	NON-PATRON WTG	TE	Touch up arm chairs.	26 MAR 10			Open
50748	INSP	FULL	R	BAPT CHAPEL	TE	Secure down light reflector	26 MAR 10			Open
50749	INSP	FULL	R	NOTE	TE	Institute ongoing program to repair damaged surfaces of wood furniture.	26 MAR 10			Open



# PREPARE ANNUAL PLAN

- Using TFIS task list, compile your annual plan
  - All interior design related projects should be labeled with \*ID\*
  - Prepare Cost Estimates using FMAT pricing. Add to this number shipping and import fees specific to your country.
  - Plan and budget in previous year for January –May shutdowns

2010 R&I Facility Plan - By Project											
DTA Area: NA Northeast (DTA) Region: Indianapolis Region FM Group: Detroit MI FM Group										06/17/2009	
Needs Over: \$1 Customer: TEM Program: ALL Currency: US Currency Work Order Selection All										14:49	
Need Type	Need ID	Impr Code	R&I Item #	Title	Quantity	Units	Cost/Unit	% of Ind Cost	Add Life	% of Sys Life	Cost Estimate
Facility: 56 (5508444-01-01) Detroit MI Temple										Building Project Total:	155,922
Project: 550844410010101 Generator											
Improvement	1022-26487	274	535	Change in Inventory Quantity - Install Gas Generator-Install 60 KWH Generac Gas Generator w/transfer switch; Extend Gas Service; Clean-up; Cartage and Hauling; Prep Work for Installation	60	KWH	805.73	116	0	0	48,344
Improvement	1022-26642	250		R&I Design (only) - A/E Fees-Design and Consulting Costs for Installation of Gas Generator	0		0.00	0	0	0	5,500
										Totals for Generator:	53,844
Project: 550844410020101 <span style="border: 1px solid black; padding: 2px;">*ID*</span> upgrade of endowment rooms											
Replace	0127-04832		18	Panels, Wall, Acoustical - Replace damaged acoustic panels with mural in Endowment Room A, Replace acoustic panels with wall covering or architectural panels in Endowment Room B, upgrade end panels in both rooms to a stained or painted wood end panel. Add decorative lighting and decorative painting to Endowment Room B	669	SqFt	142.00	882	0	55	95,000



# PREPARE ANNUAL PLAN

- Arrange a phone call with TIDRM to review annual plan



# PREPARE ANNUAL PLAN

- Submit plan
- Annual Plan is reviewed and approved by Temple Department and First Presidency



# IMPLEMENT ANNUAL PLAN

- Contact TIDRM to begin design work
- Assign ID needs to a consultant interior designer
- Specify Items
- Submit Requisition/ Project Pages for approval
- Fund FMAT project
- Process Purchase Orders
- Receive Shipped Items
- Close Project



# IMPLEMENT ANNUAL PLAN

- Contact TIDRM to begin design work
  - Arrange a phone meeting with your TIDRM at the beginning of each year to discuss work orders



## Dawn

<b>Africa Southeast</b>	
Johannesburg	South Africa
<b>Africa West</b>	
Aba	Nigeria
Accra	Ghana
<b>Europe Central</b>	
Bern	Switzerland
Copenhagen	Denmark
Frankfurt	Germany
Frelberg	Germany
Helsinki	Finland
Stockholm	Sweden
<b>Europe East</b>	
<i>Kyiv</i>	<i>Ukraine</i>
<b>Europe West</b>	
London	England
Madrid	Spain
Preston	England
<i>Rome</i>	<i>Italy</i>
The Hague	Netherlands
<b>N.A. Central</b>	
Billings	MT
Bismark	ND
<i>Calgary</i>	<i>CAN</i>
Cardston	Alberta, CAN
Chicago	IL
Denver	CO
Edmonton	Alberta, CAN
<i>Kansas City</i>	<i>KS</i>
Nauvoo	IL
Regina	Saskatchewan, CAN
St. Louis	MO
St. Paul	MN
Winter Quarters	NE
<b>N.A. Northeast</b>	
Boston	MA
Columbus	OH
Detroit	MI
Halifax	Nova Scotia, CAN
Manhattan	NY
Montreal	Quebec
Palmyra	NY
<i>Philadelphia</i>	<i>PA</i>
Toronto	Ontario, Canada
Washington	D.C.
<b>N.A. Southeast</b>	
Atlanta	GA
Baton Rouge	LA
Birmingham	AL
Columbia	SC
<i>Fort Lauderdale</i>	<i>FL</i>
Louisville	KY
Memphis	TN
Nashville	TN
Orlando	FL
Raleigh	NC
<b>UT Salt Lake City</b>	
Draper	
Jordan River	
Oquirrh Mountain	
Salt Lake	
<b>UT North</b>	
Logan	

Total = 53 (L = 21, Sm = 25)

## Karen

<b>Brazil</b>	
Campinas	
<i>Curitiba</i>	
<i>Fortaleza</i>	
<i>Manaus</i>	
Porto Alegre	
Recife	
Sao Paulo	
<b>Caribbean</b>	
Santo Domingo	Dominican Republic
<b>Central America</b>	
<i>San Salvador</i>	<i>El Salvador</i>
Guatemala City	Guatemala
Panama City	Panama
<i>Quetzaltenango</i>	<i>Guatemala</i>
San Jose	Costa Rica
<i>Tegucigalpa</i>	<i>Honduras</i>
<b>Chile</b>	
Santiago	
<i>Concepcion</i>	
<b>N.A. Northwest</b>	
Anchorage	AK
Columbia River	WA
Spokane	WA
Vancouver	BC, CAN
<b>S. America North</b>	
Bogota	Colombia
Caracas	Venezuela
<i>Cordoba</i>	<i>Argentina</i>
Guayaquil	Ecuador
Asuncion	Paraguay
<i>Buenos Aires</i>	<i>Argentina</i>
Montevideo	Uruguay
<b>S. America West</b>	
Cochabamba	Bolivia
Lima	Peru
<i>Trujillo</i>	<i>Peru</i>
<b>UT South</b>	
Manti	
Mount	
Monticello	
<i>Payson</i>	
Provo	
St. George	
Vernal	
<b>Mexico</b>	
Ciudad Juarez	
Colonia Juarez	
Guadalajara	
Hermosillo	
Merida	
Mexico City	
Monterrey	
Oaxaca	
Tampico	
Tuxtla Gutierrez	
Veracruz	
Villahermosa	
<b>N.A. West</b>	
Fresno	CA
Los Angeles	CA
Newport Beach	CA
<i>Oakland</i>	<i>CA</i>
Redlands	CA
Sacramento	CA
San Diego	CA

Total = 55 (L = 17, Sm = 28)

## Chris

<b>Australia</b>	
Adelaide	
Brisbane	
Melbourne	
Perth	
Sydney	
<b>N.A. West</b>	
Kona	HI
<i>Lale</i>	<i>HI</i>
<b>N.A. Southwest</b>	
Reno	NV
<b>New Zealand/Pacific Islands</b>	
Apia	Samoa
Hamilton	New Zealand
Nuku'alofa	Tonga
Papeete	Tahiti
Suva	Fiji
<b>Asia</b>	
Hong Kong	China
Taipei	Taiwan
<b>Asia North</b>	
Fukuoka	Japan
Seoul	Korea
Tokyo	Japan
<i>Sapporo</i>	<i>Japan</i>
<b>N.A. Southwest</b>	
Albuquerque	NM
Dallas	TX
<i>Gila Valley</i>	<i>AZ</i>
<i>Gilbert</i>	<i>AZ</i>
Houston	TX
Las Vegas	NV
Lubbock	TX
Mesa	AZ
Oklahoma City	OK
<i>Phoenix</i>	<i>AZ</i>
San Antonio	TX
Snowflake	AZ
<b>Philippines</b>	
<i>Cebu City</i>	<i>Philippines</i>
Manila	Philippines
<b>UT North</b>	
Bountiful	
<i>Ogden</i>	
<i>Brigham City</i>	
<b>Idaho</b>	
<i>Boise</i>	
Idaho Falls	
Rexburg	
Twin Falls	
<b>N.A. Northwest</b>	
Portland	OR
Medford	OR
<i>Seattle</i>	<i>WA</i>

Total = 43 (L = 22, Sm = 18)





# IMPLEMENT ANNUAL PLAN

- Assign ID needs to a consultant interior designer
  - TIDRM Creates a contract
  - Fund FMAT Consultant Design Fee work order
  - Email a copy of the contract to TE/FM
  - Review and pay monthly invoices from consultant designer



# IMPLEMENT ANNUAL PLAN

- Specify Items
  - Consultant designer schedules a conference call with TIDRM and TE/FM to discuss all interior needs
  - Consultant Designer gathers all information necessary to specify replacement furnishings and finishes
  - Consultant Designer specifies needed replacement items and obtains pricing for all required items.
  - \* *The TE/FM is responsible to find local installers and upholsterers when possible. There is a list of worldwide qualified installers when local craftsman are not available.*



# IMPLEMENT ANNUAL PLAN

- Submit Requisition/ Project Pages for approval
  - Consultant designer emails scanned copies of all project pages and requisition to TIDRM and sends a hard copy in the mail to the Temple
  - TIDRM reviews all specifications to verify current Temple standards are being met




# IMPLEMENT ANNUAL PLAN

Designer: J.K./ R.S.	Temple: <b>Raleigh Temple</b>
Firm: JNC design	Room: T.P.R/ Dining
Date: 04/09/10	Room #:
Requisition #: RALEI4645	Component: <b>A</b>

Due Date: 5/16/2010

5-1	ART: Mary heard his word. E3614 41x31 from meeting house art catalog; image size 33x23; frame CM796916; liner VAL- KK529 SIDE-MARK: Dining	1.0000EA	191.68000	191.68
-----	---	----------	-----------	--------



## Requisition

Ship To: 111 Wascana Gate North  
Regina SK S4V 2J6  
CAN

Business Unit:	<b>FMD</b>	<b>OPEN</b>
Req ID:	Date	Page
REGIN4400	04/16/2010	1
Requester		Currency
Dawn Sorokine		USD
Requester Signature		

Line-Schd	Item	Description	Mfg ID	Quantity	UOM	Price	Extended Amt
1-1		WALLCOVERING: MDC Wallcoverings BOLTA pattern: Heirloom BB-RC-02 SIDE-MARK: Regina Temple Sealing Rooms #102, 117		150.0000	YD	8.95000	1,342.50

Buyer: Marge Taylor  
Vendor: 138913 MDC Wallcoverings Inc

Line Total: 1,342.50

Total Requisition Amount: 1,342.50



# IMPLEMENT ANNUAL PLAN

- Submit Requisition/ Project Pages for approval



# IMPLEMENT ANNUAL PLAN

- Submit Requisition/ Project Pages for approval
  - TIDRM approves and then forwards requisition with all quotes and information to the TE/FM to arrange for funding of the FMAT work order.



# IMPLEMENT ANNUAL PLAN

- Fund FMAT project
  - TE/FM reviews Purchase Requisition and project pages to confirm that quantities and specifications meet the requested needs. If there are errors, work with TIDRM and consultant designer to re-specify items.
  - Obtain FMAT funding
  - Email requisition to purchasing agent for processing.



# IMPLEMENT ANNUAL PLAN

- Process Purchase Orders
  - Purchasing agent creates purchase orders which are forwarded to TIDRM for and Temple Department finance for approval.
  - Once POs are approved a copy is sent to TE/FM.





# IMPLEMENT ANNUAL PLAN

- Process Purchase Orders

<b>Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints ("CPB" or "Buyer")</b>		<b>Purchase Order No. FMD-107121</b>																													
<b>Vendor Phone: 212-925-2777 Vendor Fax: 212-925-4819*</b>		<table border="1"> <tr> <td>Requisition</td> <td>Date</td> <td>Page</td> </tr> <tr> <td>ANCHO12031</td> <td>11-JUN-2009</td> <td>1</td> </tr> <tr> <td>Payment Terms</td> <td>Shipping Terms</td> <td>Ship Via</td> </tr> <tr> <td>NET 30 DAY</td> <td>FCA: Vendors Warehouse</td> <td>BOXLOGIC</td> </tr> <tr> <td colspan="2">Dispatch via E-Mail</td> <td>Currency</td> </tr> <tr> <td colspan="2"></td> <td>USD</td> </tr> </table>		Requisition	Date	Page	ANCHO12031	11-JUN-2009	1	Payment Terms	Shipping Terms	Ship Via	NET 30 DAY	FCA: Vendors Warehouse	BOXLOGIC	Dispatch via E-Mail		Currency			USD										
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NET 30 DAY	FCA: Vendors Warehouse	BOXLOGIC																													
Dispatch via E-Mail		Currency																													
		USD																													
<b>Vendor: 8133 Donghia Furniture and Textiles 256 Washington Street Mt. Vernon NY 10553 United States</b>		<b>Bill To: Corp of Presiding Bishop, CPB Accounts Payable 50 East North Temple, Main Floor WW Salt Lake City UT 84150-5230 United States</b>																													
<b>Box Logic Contact Information:</b> Curtis Fisher curtis@freightlink.net (801) 506-0636 <b>Contact Tim Morgan @ 907-622-4006, C: 907-227-2622, and please call 24 hrs prior to delivery for an appointment.</b>		<b>Ship To: The Church of Jesus Christ of Latter-day Saints Anchorage Alaska Temple Anchorage AK Temple 5334 WOOD HALL DR ANCHORAGE AK 99516 United States</b>																													
<table border="1"> <thead> <tr> <th>Line-Sch</th> <th>Item/Description</th> <th>Quantity</th> <th>UOM</th> <th>PO Price</th> <th>Extended Amt</th> <th>Receipt Date</th> </tr> </thead> <tbody> <tr> <td>1- 1</td> <td>LAMPSHADES: Conical Shade w/ Palazzo; 21"D x 11"H; Fabric: Option 05-Palazzo 4910-10 Paloma (Ivory); Brass hardware  SIDEMARK: Celestial Room, Rm # 112, 4 shades (replace)</td> <td>4.00</td> <td>EA</td> <td>365.00000</td> <td>1,460.00</td> <td>24-JUL-2009</td> </tr> <tr> <td colspan="5" style="text-align: right;">Line Total</td> <td>1,460.00</td> <td></td> </tr> <tr> <td colspan="5" style="text-align: right;">Total PO Amount</td> <td>1,460.00</td> <td></td> </tr> </tbody> </table>				Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Receipt Date	1- 1	LAMPSHADES: Conical Shade w/ Palazzo; 21"D x 11"H; Fabric: Option 05-Palazzo 4910-10 Paloma (Ivory); Brass hardware  SIDEMARK: Celestial Room, Rm # 112, 4 shades (replace)	4.00	EA	365.00000	1,460.00	24-JUL-2009	Line Total					1,460.00		Total PO Amount					1,460.00	
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Line Total					1,460.00																										
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<small>All pages and provisions of this Purchase Order, including the terms and conditions set forth on the last page hereof (or attached PO terms_shty.pdf file if purchase order is received via email), comprise a single instrument. Acceptance of this Purchase Order as provided under its terms and conditions constitutes acceptance of all such terms and conditions. This Purchase Order may be modified only as provided herein.</small>		<table border="1"> <tr> <td> <b>Purchasing Representative</b> Mark Hirsch HirschMA@ldschurch.org Fax: 801-240-6215 Phone: 801-240-2751 90 E. North Temple St, C, UT 84150                 </td> <td> <b>CPB Authorized Signature</b> </td> </tr> </table>		<b>Purchasing Representative</b> Mark Hirsch HirschMA@ldschurch.org Fax: 801-240-6215 Phone: 801-240-2751 90 E. North Temple St, C, UT 84150	<b>CPB Authorized Signature</b>																										
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# IMPLEMENT ANNUAL PLAN

- Receive Shipped Items
  - When the item arrives check to see if all items match the P.O.
  - Notify the church purchasing representative and the Consultant Designer when items arrive
  - If there is any damage contact purchasing agent to follow up on a claim



# IMPLEMENT ANNUAL PLAN

- Close Project

- When all items have been installed, complete the Project completion form and return it to TIDRM.
- Close out FMAT work order. If there are questions about all payments being made contact Temple Department Finance
- TIDRM will manage the “Consultant ID project and close it out.

Temple Interior Design					
Project Completion Form					
<b>Introduction:</b> Please complete this form for each Temple interior design project completed and explain any negative responses. If an outsource interior designer completed this work, 10% of their final payment is on hold pending completion and submission of this survey.					
Temple	Date	Outsource Interior Designer			
Your Name	Title	Work Order Number			
Question	Response	Comments			
1. Did you receive all the items on the Interior Design Request/Contract?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
2. Did you receive all project pages and pricing tickets associated with this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
3. Was the project completed on time?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
4. Please rate your overall satisfaction with the project.	<input type="checkbox"/> Extremely Satisfied	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Somewhat Satisfied	<input type="checkbox"/> Not Satisfied
5. Please rate whether or not you recommend the outsource interior design firm (if applicable) for future projects.	<input type="checkbox"/> Definitely	<input type="checkbox"/> Probably	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Probably Not	<input type="checkbox"/> Definitely Not
6. Please comment on the project quality and success.					
7. What can we do to improve your experience with the Interior Design Department?					
8. Additional Comments.					
	Temple President Signature	Date			
9. Please sign and date this form.	Interior Designer Signature	Date			
	Temple Engineer/Facilities Manager	Date			

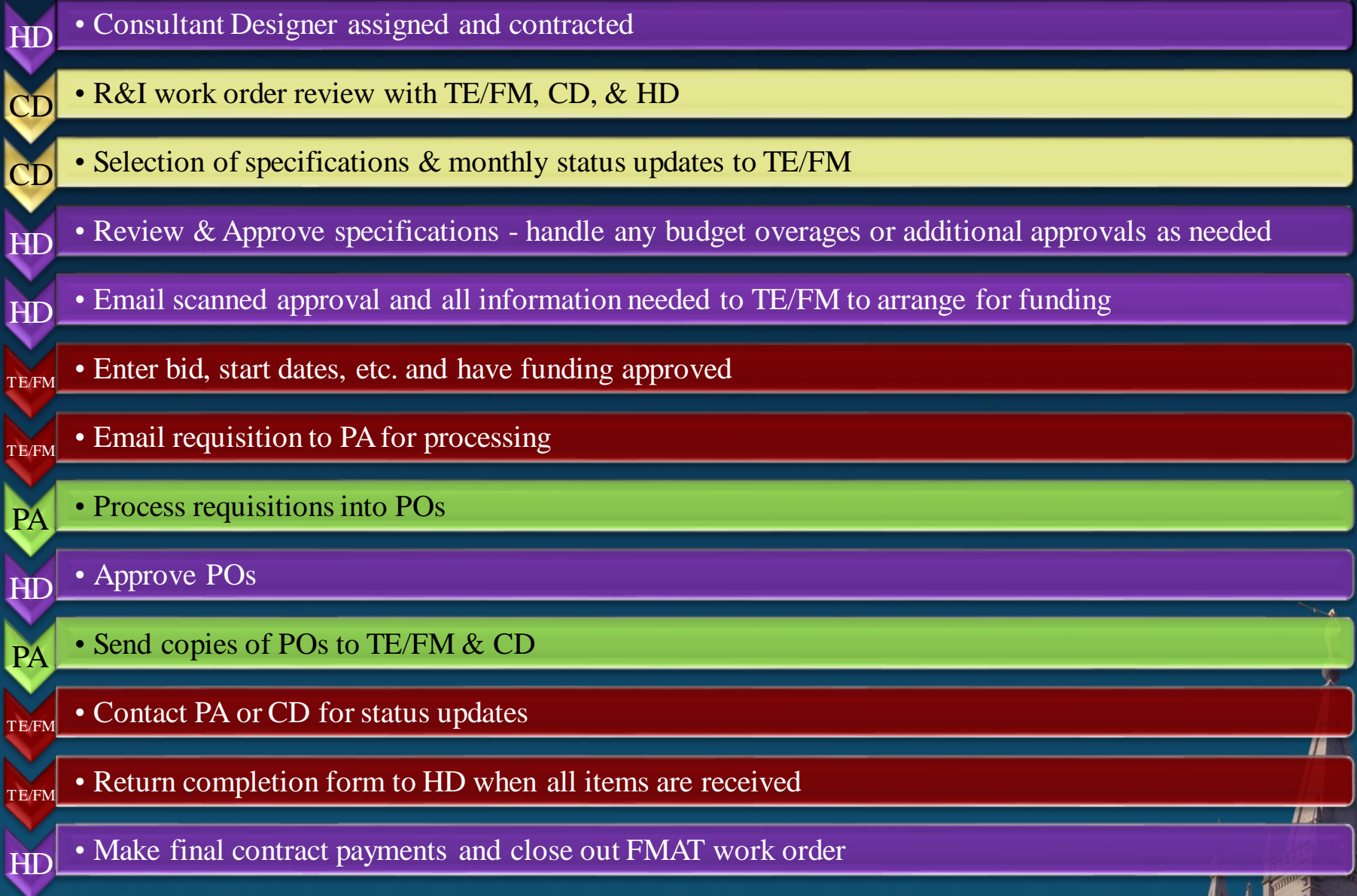


# EMERGENCY- UNSCHEDULED NEEDS

- Coordinate w/ TIDRM to determine best course of action/ timing to take care of the issue.
- Create an unscheduled plan change using FMAT standard costs
- Email TIDRM WO# so that work can be implemented



# R&I Design Process (Simplified)



CD – Contract Designer, HD – Headquarter Designer, TE – Temple Engineer, FM – Facilities Manager, PA – Purchasing Agent

# INTERIOR DESIGN ROLES

## TIDRM

- Forecast maintenance needs by performing a on site inspection every 3 years
- Verify current standards are being met
- Review annual budget to ensure sufficient funds have been budgeted
- Oversee work of Consultant designers in filling the planned work orders

## Consultant Designer

- Fill planned work orders with direction from TIDRM
- Send updates of the archive books to the TE/FM

