

# NAME

Address | P: xxxxxxxxxxxx | E: xxxxxxxxxxxxxx

## EDUCATION

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### College

*Bachelor of Engineering with Honors*

*City*

*Expected May 2022*

- Major in Electrical Engineering; Minors in Business
- Cumulative GPA: 3.81/4.0; Dean's List (4 Semesters); Semester Honors (4 Semesters)
- Relevant Coursework: Linear Circuit Analysis I & II, Digital System Design, Analog and Digital Electronics, Electronic Measuring Techniques, Engineering Drawing I

## WORK EXPERIENCE

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### College

*Student Academic Support Tutor*

*Westville, IN*

*December 2019-Present*

- Analyse class material with students by discussing text, working solutions to problems, or reviewing worksheets or other assignments.
- Communicate and lead a group of 1-4 individuals to ensure improve academic performance or prepare for tests.
- Instruct students in five subjects including MA, ECE, ENGR, PHYS, and CHEM while also holding up the academic honesty policies.

## ACTIVITIES

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### Circle K

*Treasurer*

*City*

*August 2019- Present*

- Manage the Circle K account funds and handle all club transactions for the school year.
- Create a club budget of around \$1500 and present budget to the Student Government Association.

### Institute of Electrical and Electronics Engineering

*Active Member*

*City*

*December 2019 – Present*

- Develop hands-on skills through projects in cutting-edge technology to use in the industry.
- Work with the community to give others hands-on experiences in the field of engineering with STEM on the Road.

### Honors College

*Active Member*

*City*

*August 2018 – Present*

- Completed at least 15 hours of community service each year.
- Attend 10 events to improve leadership, teamwork, and academic skills.
- Current committee member on event planning for the Academic and Cultural Committee.

### National Society of Leadership and Success

*Active Member*

*City*

*December 2019 – Present*

- Trained in leadership and success skills via interactive training sessions and seminars led by celebrities and best-selling authors on topics such as leadership, time management, and goal setting.
- Demonstrate strong skills through the National Society of Leadership and Success speaker events.
- Selected by campus to participate among top students in a leadership program.

## ADDITIONAL

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**Technical Skills:** Proficient in C++, MATLAB, Multisim, AutoCAD, Autodesk Inventor

**Certifications & Training:** Microsoft Office 2016 Word Specialist, Microsoft Office 2016 PowerPoint Specialist

**Awards:** Eagle Scout (Project: Constructed benches and scoreboard for local high school)

