



## ***APPLICATION FOR SMALL BUSINESS SUPPORT & RELIEF PROGRAM***

The purpose of Catawba Small Business Support and Relief Program is to provide both aspiring and in-operation Catawba business owners with a small business grant for purpose of providing relief funds. Relief Funds can be utilized for lower-order needs and supplies for their companies. Approved applicants will receive \$2,500 to put toward valid business expenses such as office equipment, business fees, software, marketing, professional fees, and general operating expenses. If approved, applicants will receive a list of eligible expenditures. Funds must be spent, and receipts submitted no later than December 31, 2022.

**This is a "first-come, first-served" opportunity with a maximum of 60 approved applicants. The deadline to apply is August 12<sup>th</sup>, 2022, by 5PM.**

Questions may be sent to [tiffany.moore@catawba.com](mailto:tiffany.moore@catawba.com) and [michael.guidry@catawba.com](mailto:michael.guidry@catawba.com).

### **Applicant Personal and Contact Information**

<b>Applicant Full Name</b>			
<b>Date of Birth</b>		<b>Tribal Enrollment #</b> <i>Attach copy of Tribal ID</i>	
<b>Business Address (Street, City, Zip)</b>			
<b>Phone Number</b>		<b>Email Address</b>	

Revised: 1/3/2021

Approved: 1/13/2021

## Business Information:

Name of Business:

Is this a current  
or upcoming  
business?

Current Business

Upcoming Business

## Description of Assistance Requested

Please provide a cost summary of the business expenses you plan to use the funding for:

## Application Checklist

- Fully completed Catawba Small Business Support and Relief Program Application
  - Copy of Tribal ID
  - Copy of Business License
  - Copy of Business Plan
  - Copy of current W-9 form

Upon approval of your submission, receipts verifying your purchases of business expenses will be required for submission to program administrators (tiffany.moore@catawba.com and michael.guidry@catawba.com). By signing below, you acknowledge that all receipts must be submitted to program administrators by the deadline of December 31, 2022. Failure to submit receipts may make you ineligible for future support programs offered by the Catawba Indian Nation.

By signing your name below, you are certifying that the above information is true to the extent of your knowledge. You understand that knowingly submitting false information may be considered a crime under tribal and federal law. You further agree that the funds distributed by the Tribe shall be used for business expenses and only be used to purchase valid and essential business expenses and shall not be spent on ineligible expenses.

I acknowledge that although the Tribe intends the most favorable tax treatment available under the General Welfare Exclusion Act established under the Internal Revenue Code Section 139E. The Tribe will not be responsible for payment of any tax penalties, interest, or other costs incurred by recipients in connection with their receipt of emergency financial assistance under the program. I acknowledge that the Tribe does not provide tax, legal, or accounting advice, and that I am solely responsible for obtaining advice regarding my personal tax obligations with respect to any financial assistance that I receive.

Printed Name:

Signature:

Date:

**How to Submit this Application**

<b>Submit by mail:</b> Attn: Tiffany Moore 996 Avenue of the Nations Rock Hill, SC 29730	<b>Submit by email:</b> <a href="mailto:Tiffany.Moore@Catawba.com">Tiffany.Moore@Catawba.com</a> Or <a href="mailto:Michael.Guidry@catawba.com">Michael.Guidry@catawba.com</a>	<b>Make an Appointment to drop off in person:</b> 803-366-4792, Ext 242 or Ext 232
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**For Official Use Only**

Date received by the Tribe:	
Tribal enrollment verified? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Verified:
Supporting Documentation provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If Denied, explain why:</i>	
Approval/Denial Letter sent: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Mailed: