

YOUTH PROMISE PLUS IS A BIRMINGHAM AND SOLIHULL EMPLOYMENT PATHWAY PROJECT SUPPORTED BY THE EUROPEAN SOCIAL FUND AND YOUTH EMPLOYMENT INITIATIVE

BIRMINGHAM AND SOLIHULL YOUTH PROMISE PLUS

Specialist Provision for Young people with Significant Barriers

Referral Form - please return to Birminghamandsolihullypp@cgl.cjism.net

Young Person's Details:

YPP / YEI No. (if known)	
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Name:		Date of Birth:	
Address:		Tel:	
		Mobile:	
		Email:	
		Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/> Prefer not to say <input type="checkbox"/>
Has this young person provided verbal consent to be contacted by a CGL Youth Promise Plus intervention worker?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

PARTICIPANT ELIGIBILITY CHECKLIST - FOR COMPLETION BY THE REFERRER

Please tick to confirm if **YOU** can certify the young person has satisfied any / all of the FOUR eligibility criteria:

- 1 **LEGALLY ABLE TO TAKE PAID EMPLOYMENT**, and/or post 16 education and training in the UK/EU Member State for the duration of the project - ASYLUM SEEKERS WHO DO NOT HAVE PERMISSION TO WORK are not eligible for support on this project
- 2 **NEET** (Not in Education, Training or Employment) which means not being in ANY FORM OF EMPLOYMENT (including active zero hour contracts), or EDUCATION AND TRAINING (including those with an Offer which they intend to take up). Registered JSA and UC claimants can be undertaking DWP mandatory training e.g. job search related and other non-educational support such as confidence building etc. are allowed
- 3 **AGED 15** (past the statutory leaving date which is the last Friday in June) **to 29 years** on the day of the registration
- 4 **LEGALLY RESIDE IN BIRMINGHAM OR SOLIHULL LOCAL AUTHORITY AREA** You can check an address via these sites www.birmingham.gov.uk/wardlookup or <https://www.gov.uk/find-your-local-councillors>

If you believe the young person is eligible for the project but you are unable to confirm evidence for the above criteria, please tick

Please Note: Referrals from DWP, Jobcentre Plus, National Careers Service or Local Authorities do not need to detail what checks were made to in order to confirm the eligibility criteria. Other organisations may be asked to do so.



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Please state the reason for the referral?

Risk Information - Please provide details of any known risks associated with this person e.g. substance misuse, physical/emotional health, harm to others, harm from others, harm to self, harm to staff

Referring Service:	
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Name of Team Manager:	
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Name/s of Young Person's Social Worker/PA/Support Worker:	
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Name of Referrer:	
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Address of Referrer:	
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Tel:		E-mail:		Date of Referral:	
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Signature of Referrer:	
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DATA PROTECTION

This Information may be processed and shared as part of the Birmingham and Solihull Youth Promise Plus project, with: Birmingham City Council and its contracted providers; Solihull Metropolitan Borough Council and its contracted providers; and project Delivery Partners Birmingham Children's Trust; Prince's Trust; and University Hospitals Birmingham Consortium, and with the Department for Work and Pensions (including Job Centres) for referral and support for the purposes of advancing my employment, education or training prospects. The information provided will be held and used in compliance with the Data Protection Act 2018 by Birmingham City Council and its providers and partners whilst participating in the Birmingham and Solihull Youth Promise Plus project and will not be held for longer than is necessary or used for any other purpose including passing it on to any organisation without your permission.

Personal data will be used for audit purposes and to prevent fraud or the misuse of resources; and to evaluate this project and to report to Birmingham City Council, the Department for Work and Pensions (DWP) and European Social Fund for monitoring purposes. You may be contacted to discuss your involvement in the project. For the purposes of the Data Protection Act 1998, the DWP is the data controller in respect of information processed which relates to your participation in the project funded by the European Social Fund, whilst the Birmingham City Council is the data processor. If you have any questions about the use of personal data, find out from Birmingham City Council by visiting www.birmingham.gov.uk/privacy

I can confirm I have discussed data sharing/data protection with the client:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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FOR CGL STAFF ONLY

Please complete the stamp and certify below to confirm that all [] pages of this form are true copies of the original document.

I certify that this is a true copy of the original document

Signed: _____ Date: _____

Position in organisation: Intervention Worker

Name of organisation: Change, Grow, Live