

Name

Address 1
Address 2
City, State Zip

Phone
Email

Energetic and result driven team player with excellent communication skills bringing eight years of various and extensive experience in mechanics, operations, shipping/receiving and information technology.

Education

College – Double Major
Bachelor of Science in Industrial and Systems Engineering
Bachelor of Arts in Philosophy
Expected Graduation: December 2019

Experience

Company City, State
Support Analyst September 2014 – Current

- Assembled, setup, installed, packaged and shipped various IT equipment.
- Configured and provided administration and technical support for computers, servers, firewalls, tablets, mobile devices, VoIP phones and business applications.
- Responsible for account provisioning and maintain file and folder permissions.
- Managed data backups and restoration when needed.

Company City, State
Multichannel Transmission Systems Operator April 2013 – March 2015

- Scheduled and performed troubleshooting and maintenance on assigned computers, vehicles and SATCOM and networking equipment.
- Installed, configured and maintained Tactical Local Area Network Encryption devices.
- Inspected and issued military supplies and equipment.

Company City, State
Manufacturing Operator April 2013 – September 2014

- Follow and adhere to standard operating procedures (SOP's) and current Good Manufacturing Procedures (cGMP's).
- Prepared and maintained logs of completed work.
- Safely operated fork lifts and hand trucks in order to transport manufactured goods to warehouse.

Company City, State
AAV Crewman February 2009 – February 2013

- Maintained and managed vehicles, COMSEC equipment, and military issued weapons.
- Installed, configured, troubleshot, and maintained NIPR and SIPR networking equipment.
- Performed monthly and quarterly equipment inventory and inspections.

Technical Skills

Operating Systems: Ubuntu, Windows 7, 8, 10, Server 2003, 2008, 2012

Network: Troubleshooting, Monitoring, Configuration, VoIP, Firewalls

Software: MS Office suite, DELTEK T&E and Costpoint, Active Directory, Mobile Iron, SCCM, Hyper-V, Symantec Backup, Lync 2013, Skype 2016, MS SQL 2008, Microsoft Azure