



SERVICES & FEES

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INITIAL SETUP FEE TO INCLUDE PREPARATION OF LEASE AGREEMENT AND FULL DIGITAL INVENTORY - 50% OF RENTAL FIGURE PER CALENDAR MONTH + VAT OR £475 (INC. VAT) MINIMUM

MANAGEMENT FEE PCM - 10% OF THE RENT COLLECTED + VAT

OUR COMPREHENSIVE LETTINGS MANAGEMENT SERVICE INCLUDES THE FOLLOWING:

- Inspecting the Property & advising the Landlord of the Rental Value
- Marketing the Property
- Accompanied Viewings
- Tenant Interviewing, Selection & Full Referencing
- Arranging Tenancy Agreement and all required Legal Documents
- Rent Collection & Administration of Deposits
- Key Holding
- Preparation of Full Written & Digital Inventory
- Tenant Check In at the Property
- Utility & Council Tax Liaison - transferring and closing
- Pay Rental less deductions direct to Landlord Bank Account
- Providing Monthly Statement of Account
- Tenant Liaison - dealing with day to day queries
- Property Visits every 3/4 months & Written Report to Landlord
- Instructing Contractors as necessary & checking works
- Routine management i.e. Repairs & maintenance arising from 'wear & tear' as a result of the tenancy. Historical problems prior to take on of a property are not considered as routine management & will be chargeable separately Annual Property Valuation or sooner, dependant on property market movements

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FOR LANDLORDS, BY LANDLORDS

Tired of doing it by
yourself? Take
advantage of our full
management service.

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