

Steven Truong

Woodside, New York

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Education:

New York University, New York, NY
Bachelors of Science, Business in Technology Management

Expected Grad: May, 2016

Archbishop Molloy High School, Briarwood, NY
GPA: 95.38 / 100, SAT: 2130

Grad: June, 2012

Coursework:

Entrepreneurship

Supply Chain Management

Marketing and Management Science

Project Management

Financial Accounting

Data Communications and Networking

Experience:

St. Bartholomew School, Queens, NY

Private Tutor, May 2008 – June 2011

- Provided lessons on math topics
- Prepped students for school exams, SHSAT, and SAT

Elmhurst Hospital, Elmhurst, NY

Administrative Assistant, Sept. 2008 - May 2014

- Managed schedules and paperwork
- Assisted young, incoming patients

Psymphonic, New York, NY

Project Manager, Sept. 2015 – Dec. 2015

- Built end-user profile & business model
- Created business canvas & market analysis
- Work included identifying customers

National Youth Leadership Council, D.C.

Student Intern, Feb. 2011 – June 2011

- Analyzed global issues at United Nations
 - Participated in focus stimulation & debates
 - Studied diplomacy, economics, human rights
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Activities:

- Participated in \$200K Entrepreneurs Challenge – Tech Venture, Present
 - GLO-BUS Stimulation Project Team Manager, Present
 - Self-Managed Fashion Galleria Blogging Project: korean-fashion.tumblr.com, Present
 - Poly Gaming Network, Present
 - Science Olympiad, 2011-2012
 - Math League, 2010-2012
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Honors & Awards:

- Ranked in GLO-BUS Global Top 100 Overall Game-To-Date Score, Present
 - Member of National Honor Scholars Society, 2010-Present
 - Ranked 4th in Science Olympiad of New York State, 2012
 - Placed 1st in Math League of Catholic High Schools for 4 consecutive years, 2009-2012
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Skills:

- Knowledgeable in MS Office programs, Photoshop, Photofiltre, and MATLAB
- Fluent in English and Vietnamese
- Capable of working for extended periods of time