

FIRST LAST

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SUMMARY

Innovator with seven years of visionary experience and problem mitigation. Proficient in process development, data management, and strategic planning. Consistent history of success in system optimization and project completion. Strong leadership and mentoring skills. Effective collaboration across functional lines and with senior leadership and key stakeholders.

EXPERIENCE

| Fortune 500 Company | City, State | 2019 – Present |
|--|--------------------|-----------------------|
| <i>Title Project Manager</i> | | |
| <ul style="list-style-type: none">Manage global project portfolio, anticipated to realize \$48M in annual sales; lead cross-functional teams; influence key stakeholdersCreated three internal processes, in collaboration with key project managers, leading to increased project accuracy and workload reduction. Adopted globally as a best practice among 40 project managers. Anticipated to reduce time to market across innovation project portfolioProposed, developed, and adopted an internal management tool to organize, track, and summarize individual, project, and portfolio-based workflows. Software tool leads to efficient project management and time savings | | |

| Startup Company | City, State | 2018-2019 |
|---|--------------------|------------------|
| <i>Product Manager</i> | | |
| <ul style="list-style-type: none">Managed product lines from research and development through commercialization, including identifying, cultivating, and fostering partnership opportunities with OEM manufacturers; monitored KPIs, performed data manipulation and analysis using SQL and advanced Excel featuresCollaborated with partners, traveling to domestic and international locations to test and optimize product performance, evaluated consumer necessities, and created new business opportunitiesRestructured R&D department to improve efficiencies by defining employee roles and creating cross-functional teams, balancing workloads by creating project teams and defining project parameters, revising processes and procedures; led to development of 4 new, marketable products | | |

| Self Employed, Inc. | City, State | 2005 – 2010 |
|---|--------------------|--------------------|
| <i>Founder / Original Member and Lead Guitarist</i> | | |
| <ul style="list-style-type: none">Wrote and produced over twenty original songs, collaborated with four other band members, and managed eight employees. Music released and available on popular digital media storesPerformed in major US cities, Canada, Japan, Europe for audiences up to 5,000 attendees | | |

EDUCATION

- Master of Science, Organometallic Chemistry, Ivy League University, 2018
- Bachelor of Arts, Biology, Undergraduate University, 2015

ADDITIONAL EXPERIENCE

- Toastmasters, Club Name, President
- Company Emergency Response Team, First Responder
- Company, university and high school level one-on-one and group tutoring in chemistry, biology, physics, and MCAT / DAT preparation, Founder