

Sample Goodbye Email on Last Working Day

Dear All,

Though most of you are aware that I will no longer be a part of M/s Infinity Threads, I am writing this email to officially share with you all that I have resigned from the position of Deputy Marketing Manager and it is my last working day today.

It was a wonderful experience working with all of you and these five years were full of so much of learning and amazing memories that I am going to take with me. You all have been extremely supportive and have always encouraged me. Each day used to be a new day full of new spirits with all of you around. Together, we all were an inspiring team and we have been able to achieve many new heights together.

Having a team like you all was truly a blessing for me. I really wish that you keep continuing the good work you all are doing and keep moving ahead in your career and life.

Though I will no longer be working here but I will always be there for you all. Please keep in touch. I will always be available at 9898989898 and edward@abc.com.

Thank you again for all your support.

Regards,

Edward Smith