

# JANE DOE

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**ADDRESS**

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Southern, CA

## EXPERIENCE

**REHABILITATION TECHNICIAN, ATI PHYSICAL THERAPY**

Timonium, MD | May 2015 – February 2016

Maintained clean, productive work area for the clinic and serviced medical equipment for patients. Implemented new scheduling procedure to decrease appointment cancellations. Worked directly with patients to improve their physical limitations.

**RESEARCH ASSISTANT, JOHNS HOPKINS HOSPITAL**

Baltimore, MD | April 2013 – August 2013

Conducted telemedicine meetings with patients diagnosed with Parkinson's disease. Reconciled technological issues, scheduled appointments, and collected data published in Digital Health. Optimized procedure to introduce patients to new platform.

**STUDENT ASST. ATHLETIC TRAINER, JOHNS HOPKINS UNIVERSITY**

Baltimore, MD | September 2011 – May 2015

Treated minor injuries and lead rehabilitation regimens with supervision of certified athletic trainers. Facilitated athletes during practices and games. Managed undergraduate student workers.

**MEDICAL ASSISTANT, HAITI ENDOWMENT FUND**

Hinche, Haiti | June 2010 – June 2014

Managed issues with medical equipment. Implemented new scheduling system that increased the number of patients seen. Assisted medical professionals with minor surgeries and treatment.

## EXTRACURRICULAR

**PUBLIC RELATIONS & CREATIVITY CHAIR, PHI MU GAMMA TAU**

Baltimore, MD | January 2013 – May 2015

Leader of social media campaigns for web and print. Enhanced greek life presence through social presence. Connected with Children's Miracle Network to execute philanthropic events..

**PEDIATRIC ONCOLOGY VOLUNTEER, JOHNS HOPKINS HOSPITAL**

Baltimore, MD | October 2012 – April 2013

Assisted child life staff to provide an active and positive experience for patients and family. Communicated with children of various ages, coordinated age-appropriate activities and projects.

**MEMBER, NU RHO PSI NEUROSCIENCE HONOR SOCIETY**

Baltimore, MD | August 2012 – May 2015

Worked collaboratively to promote the study of neuroscience. Researched cellular and molecular processes, biological networks of the nervous system, and computational approaches to the mind.

## ABOUT

A versatile team member and an avid learner with an eye for detail and a voracious appetite for success. Ability to utilize a background in medicine to develop resilient relationships with peers and clients in addition to critically analyzing data to improve organization and efficiency. Proven ability to organize and prioritize tasks in order to exceed expectations.

## EDUCATION

**JOHNS HOPKINS UNIVERSITY | BALTIMORE, MD**

Major: Behavioral Biology

Minor: Anthropology

Graduated: May 2015

Select Completed Courses: Calculus I & II, Chemistry I & II (w/ lab), Biology I & II (w/ lab), Physics I & II (w/ lab), Physiological Psychology, Nervous System I & II, Cognitive Neuroscience, Psychopharmacology, Neuroscience Lab, Medical Sociology, Probability and Statistics for the Life Sciences

## SKILLS & INTERESTS

Microsoft Office

EMR

Patient Scheduling

Data Entry (60 WPM)

Multitasking

Superior Communication Skills

Problem Solving

Evaluation Methods

Adobe Creative Suite

Basic Spanish (written & conversational)

Half Marathon Training

Music Performance