

WAGE AND EMPLOYER CORRECTION SHEET

Please only return if you are disputing employment or wage information.

Instructions:

1. Review the wage and employer information printed below.
 - If wages are incorrect, write the correct amount in the blank space provided under each base period quarter. You must include with this form copies of check stubs, W-2s, or other proof of wages, but only for the base period. Wages paid after the base period cannot be used. If you were paid in more than one calendar quarter, please submit all available check stubs, if possible. Your copies of check stubs, W-2s, or other proof of wages will not be returned to you.
 - If you did not work for a listed employer, mark the check box and write your initials.
 - If an employer is missing, please add the employer's information and your wages in the section entitled Add Missing Employment. Include copies of proof as described above.
 - Sign and date the form.
2. Make a copy of this form for your records.
3. Mail this form, including your documentation to the address below.

Department of Unemployment Assistance
 P.O. Box 9511
 Boston, MA 02114

Add Missing Employment

Employer Name:	Employer's Phone Number (including Area Code):
Employer's Mailing Address (Street, City, State, ZIP Code):	
Work Site (If address is different from above):	
Dates worked (MM/DD/YYYY) From: Through:	Contact Person and Phone Number:

Jan – Mar 2019	Apr – June 2019	July – Sept 2019	Oct – Dec 2019
\$	\$	\$	\$

I confirm that the information above is correct.

Date: _____

Signature: _____