



Completed applications should be sent to info@driveryouthtrust.com

Application for employment

Job applied for:	
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Personal details

Title:	Forename:	Surname:
Address:		
Postcode:	Email Address:	
Tel No Day:	Evening:	
Email Address:		

Employment experience

Please list all relevant employment held, starting with the most recent. **There should be no gaps in your employment and education history. Please indicate where you were and explain any gaps you may have.** Continue on a separate sheet if necessary.

Date		Name and address of employer	Job title and responsibilities
From	To		

Education & training

Apart from giving details of Secondary/Further education and qualifications, mention any short/non-qualification courses that you may have attended to improve your knowledge and skills, if they are relevant to the job you are applying for.

Formal Qualifications		
Awarding body	Qualification, grade and level obtained	Date obtained and length of course

Type of Teacher Training (Please tick)	Early Years <input type="checkbox"/>	Primary <input type="checkbox"/>	Middle <input type="checkbox"/>
	Secondary <input type="checkbox"/>	Special <input type="checkbox"/>	FE <input type="checkbox"/>

Further training & development		
Details of course	Qualification / certificate obtained	Date and length of course

Supporting Information

Please tell us in your own word how you think your professional training and experiences match the requirements of the job. This statement will form the basis of our decision as to whether you progress to the next stage in the recruitment process.

Where appropriate provide examples of any relevant knowledge, skills and understanding. This may be from your current or previous job, or from community or voluntary work, or from skills transferable from other life experience, particularly if you have been out of paid employment. Always remember to specify your responsibilities rather than those of your team or department.

References

Please supply the names and contact details of at least two referees who can comment on your suitability for this position. One should be your current or most recent employer. (If you are not currently working with children but have done so in the past the second referee should be the employer by whom you were most recently employed in work with children. References will not be accepted from friends or relatives.

1st Reference		
Job Title:	Forename:	Surname:
Address:		
Postcode:		
Email Address:	Main School/Switchboard Telephone Number:	
In What capacity do you know the referee?		
Are you related to, or the partner of this referee? <input type="checkbox"/> YES <input type="checkbox"/> NO		

2nd Reference		
Job Title:	Forename:	Surname:
Address:		
Postcode:		
Email Address:	Main School/Switchboard Telephone Number:	
In What capacity do you know the referee?		
Are you related to, or the partner of this referee? <input type="checkbox"/> YES <input type="checkbox"/> NO		

Disclosure of information

The Rehabilitation of Offenders Act (Exemptions) Order 1975 applies to this post.

PLEASE NOTE:- A signature is required even if you have nothing to declare.

This means that you must disclose all criminal convictions (including those defined as spent under the Rehabilitation of Offenders Act), cautions, reprimands, final warnings, motor offences and any other information that may have a bearing on your suitability for the post, such as if your suitability to work with children or vulnerable adults has ever been questioned.

Failure to disclose any convictions / reprimands / cautions / final warnings or any other relevant information may disqualify you from employment or result in your later dismissal.

Please provide details below of the nature of convictions / reprimands / cautions / final warnings/ other relevant information.

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Do you have any outstanding cases waiting to be heard? Please tick appropriate box

YES NO

Date (if known) and details

Name	
Signed	Date

DECLARATIONS

- I confirm that I am not subject to any immigration controls or restrictions, which prohibit my working in the UK.
- I confirm that the information supplied by me in this application is complete and correct to the best of my knowledge
- I understand that any false information, any relevant omission or misleading statements may disqualify me from employment or result in my dismissal.

In completing this signature section in word on this document and submitting your application via the internet you are confirming that the information supplied is accurate and complete. Providing false information is an offence and could result in the application being rejected, or summary dismissal if the applicant has been selected, and possible referral to the police.

Signed

Date