

# BORDERLESS BUSINESSES ARE THE WAVE OF THE FUTURE

Extended Office | Talent Acquisition | HR Outsourcing | Business Solutions

“ STAY INSPIRED,  
FIND YOUR PURPOSE,  
BE PASSIONATE,  
AND LOVE WHAT YOU DO.”

At One Envoy we envision and facilitate tomorrow's business. It is important to be true to yourself, your ideas, and work hard towards achieving your goals in life. Every next level of your life will demand a different version of you. Our corporate culture cultivates passion, collaboration, high performance and integrity. We build strong long-lasting partnerships and work collaboratively with our clients to identify their unique needs, understand their business, culture, and commercial landscape. Together we can achieve great things, change lives, and make positive contributions to the people we serve and the communities we support.



**OMER A. FAREED**  
FOUNDER/CHAIRMAN



GREAT COMPANY

GREAT PEOPLE

GREAT PLACE TO WORK



## OUR MISSION

To empower organizations to operate more effectively and efficiently by partnering, supporting and carrying the business weight of our valued customers with a highly professional and passionate team.



## OUR VISION

Envisioning and facilitating tomorrow's business



## OUR VALUES

We strive to deliver excellence to our clients driven by passion and innovation with a commitment to integrity and building business relationships based on trust and reliability.

# Global Capabilities And Accelerated Growth



**30+** Years of Expertise

**100+** Awesome Clients

**2000+** Outsourced Employees

**10000+** Payrolls Processed

We provide comprehensive global solutions and deep expertise in the geographies we serve.

UAE

| India

| Sri Lanka

| Australia

| USA

| UK

# Why Choose Us

Helping to create engaging, productive, and profitable organisations.

## Cost-Effective

We are your one-stop solutions provider at affordable prices and excellent service quality.

## Flexibility

We offer a range of premium, bespoke, and flexible solutions tailored to meet your unique business needs.

## Expert Support

Get quick access to the expertise and capabilities of highly skilled resources to assist with your business needs.

## Business Growth

We help reduce costs enabling you to reinvest back into the growth of your business.

## Complete Access and Control

Full visibility and control of your dedicated offshore team ensuring transparency and performance control.

## High Performing Teams

Build your very own dream team as you get unrestricted access to the best talent globally.



# Talent Acquisition

## Talent Acquisition services to build your competitive advantage

Finding the right talent can transform the organization, enabling the business to grow and catapult to the next level. Our global talent acquisition specialists support you at every stage of the recruitment process ensuring they connect top talent with well-suited career opportunities. By trusting in an experienced, invested team with deep functional expertise and in-depth knowledge of the market and its challenges, we help you identify, attract and engage the best talent. We work collaboratively with each client to understand their business needs, strategic objectives, challenges, and company culture. It is this level of service and experience that allows us to offer the most resourceful, workplace solutions in the industry.

## We Connect Talented People With Great Companies



### C-Suite Recruitment

Spark business growth and power success with exceptional leadership from the top. We source and secure the highest-calibre c-suite executives to help meet your business challenges and affect meaningful growth.



### Executive Search

Key placements can transform organizations, securing the right executive is critical. Through exceptional functional and industry expertise, we guide businesses towards appointments that will transform their business and secure their future.



### Project Recruitment

Designed with agility in mind, our project recruitment solutions respond to your needs. We can help staff your next project, upscale, expand into a new location or to meet ever-changing demands. Our global networks are extensive and so is our talent database.



### Specialist IT Recruitment

Our team of recruitment specialists can help find and place hard-to-find contract and permanent IT talent. Whether you're scaling development teams or back-filling a niche role, we can help. We align industry sectors, project delivery experience and niche skills with the right IT talent.



### Hire Remote Talent

While remote work can unlock massive opportunities for your business, hiring and employing remote employees can be challenging. We help you find, engage, and hire the best remote talent with ease.



WORK FOR A  
COMPANY AS  
UNIQUE AS  
YOU ARE





**Helping To Create Engaging,  
Productive And Profitable Organizations**





# Find, Engage, And Hire The Best Remote Talent

Scale your business without boundaries

## Remote Onboarding And Support

We hire all employees in full compliance with local laws without the need for a local entity.

## Grow Your Business

With a global team in place, you grow your market presence across the globe.



## Select The Candidate

We shortlist the most suitable talent for you to select.

## We Manage Compliance

We manage your human resources, payroll, taxes, benefits, and employment compliance.

# Extended Office

Extended office solutions. Build your outsourced team in Sri Lanka.

By extending your office to Sri Lanka, we can help you scale your organization quickly, easily, and cost-effectively with a dedicated full-time premium offshore team in our state-of-the-art offices in Sri Lanka. Your full-time offshore staff report directly to you from your extended office in Sri Lanka and are effectively an extension of your local team. We provide managed operations and facility management, enabling you to focus on managing your core business. With Envoy Ortus you get a specialist offshoring partner in Sri Lanka who understands the local culture and labour laws and ensures your offshore staffing success. You have full visibility and control of your dedicated offshore staff without having to worry about managing the operations – leave that to us.



## Business Setup

Focus on making your business idea a success and leave all the business setup work to us.



## Infrastructure Setup

We provide state-of-the-art offices and facility management, enabling you to setup your infrastructure with ease.



## Workforce Setup

Hiring the right team with the right set of knowledge is the first step towards gaining a competitive edge.



## Business Support Services

Helping to drive growth through focus on core business.





# Why Sri Lanka

In South Asia, Sri Lanka is the most liberalized economy featuring several open-market free economic and trade policies, making it the best place to do business. Recognized as the 'Paradise Island' and a top tourist destination, Sri Lanka is fast becoming one of the most crucial global centres for business trade.

If you've already conquered the local market and now looking to set-up operations in other parts of the world with the hopes of creating a strong and widespread global business network, then setting-up your company operations in Sri Lanka makes sense. Sri Lanka's geo-strategic location makes it ideal for doing business and provides opportunities to enter newer markets. The country comprises of a highly versatile and skilled workforce which is cost-competitive, highly productive, and bilingual.

Whether you're moving to the region, investing or doing business in Sri Lanka, we can help you scale your organization quickly, easily, and cost-effectively with a dedicated full-time premium offshore team in our state-of-the-art offices in Sri Lanka.

## Your Benefits

### Free Trade Agreements with Key Global Markets

with access to nearly 25 percent of the world's population

### Bilateral Investment-Protection Agreements

with around 28 countries

### Double-Taxation Avoidance Agreements

with 44 countries

### Regulatory and Legal Framework

offers excellent safety of foreign investments

### Booming Economy

maintaining a strong and stable GDP growth rate

### Cost-Competitive Workforce

that is highly versatile, skilled, productive, and bilingual

# Your Total Business Outsourcing Partner

Reduce costs and improve your results by outsourcing to experts

We offer you unrivalled expertise, experience, resources, and a unique global network. We provide HR Outsourcing solutions that seamlessly align with the organizational processes and practices of any business. We help transform business processes through measurable business outcomes and enhanced customer satisfaction. This is achieved by effective service delivery, proficient workforce, knowledge management, automation, risk, and compliance. We offer premium, bespoke, and flexible solutions for your business needs at affordable prices and excellent service quality. Let our team of experts and resources work for you.

## Our Services

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### Global Workforce Outsourcing

We deploy skilled employees and take overall responsibility of managing outsourced staff, enabling you to focus on your core business and control costs.



### Payroll Process Outsourcing

We offer end-to-end payroll outsource solutions at affordable prices. Our team of specialised experts ensure compliance, guaranteeing your payroll data is handled with utmost care and confidentiality.



### Recruitment Process Outsourcing

We help simplify the talent acquisition process, by significantly increasing the number of qualified hires, while simultaneously lowering hiring costs and reducing fill time.



### Offshore Outsourcing

We offer offshore outsourcing services that are focused on critical areas of business enhancement, customer relations, optimising operations, and increasing revenue opportunities.



# Reduce Your Risk Exposure, And Create A Safe And Secure Workplace

Building a team you can trust, while also mitigating risk and protecting your company's reputation

A well-designed background screening program that is fair, consistent, and compliant with applicable laws and regulations makes good business sense, as an individual's prior history is often a predictor of future performance, workplace behaviour, and cultural fit. Comprehensive background screening can help identify individuals who may have a propensity for violence, theft, fraud, dishonesty, substance abuse, absenteeism, and other behaviour, and at the same time, find the candidates that can make the employer more successful. We partner with our clients to design a background screening program that fits their needs, or help them choose from our pre-bundled packages.





# Benefits of Background Verification Checks



Higher Quality Employees



Safer Workplace



Minimise Negligent Hiring Risks



Reduce Losses From Employee Theft And Dishonesty



Improve The Applicant Pool



Reduce Absenteeism



Fulfill Regulatory, Insurance Or Contractual Requirements



Reduce Employee Turnover



Better Cultural Fit



# Reimagine The Employee Experience

Make change sustainable through new ways of optimising culture and business impact

People are at the heart of every organization. The workplace of the future requires the workforce of the future. Talent management remains crucial for ensuring the continued success and growth of the business. If you are starting up, scaling up or expanding internationally, a wide range of HR challenges can come your way. You need a workforce strategy that not only aligns HR with business goals but also leverages HR as an enterprise leader. Optimise processes, roles, and shared services so you can help the business define success and lead the charge. We offer expert HR consultancy services and bespoke solutions by working collaboratively with each client to identify their unique needs, understand their business, strategic goals, culture, and commercial landscape within which they operate.



# Partner With Experts For Curated Learning Experience

Fulfilled, motivated people are the key to your ongoing success

We are committed to value creation for people and businesses. We work collaboratively with our clients to identify their talent skills gaps, create an agile transformation process model and formulate bespoke training programs designed for their specific talent pool. Our tailored skills development plans are designed to drive individual and organizational performance with curated sessions specific to your company's needs.

## Benefits of Online Assessments

Our online assessment solutions provide an objective, actionable picture of the talent you need, the talent you have and how to close the gap. They allow organizations to understand and magnify their unique ability to succeed in the market when it comes to the most powerful delineating factor: the talent and performance of employees. Outside of the recruitment process, our online assessments can also be utilised to provide a valuable source of information to help businesses get the most out of existing employees and assist with employees' career and management development.



## Preparing Today's Workforce For Tomorrow Worldwide

# Business Solutions That Work

Helping to drive growth through focus on core business.

Our personal approach, technical expertise, local knowledge and global network enable us to deliver an experience that other professional service providers find hard to match. We provide hassle-free, on demand services for all your business needs through our extensive network of trusted and reputed regional partners.

We work with our clients to gain an understanding of their unique business requirements and offer bespoke business support solutions that help streamline their business operations and reduce costs.



# Recognized By The Most Respected Industry Associations In The Market

 Microsoft

**HCL**

**Camms.**

NEXT | TECHNOLOGY

  
Hewlett Packard  
Enterprise

**PRONTO**  
SOFTWARE

  
CISCO

**SAMSUNG**

*MyBudget.*

 LOOKLET

  
signify

  
GRUNDFOS

**wilo**

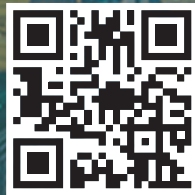
**Rapiscan**  
systems  
An OSI Systems Company

  
Q2 Soft

**Medtronic**  
 COVIDIEN



  
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