

MY FULL NAME

LEADER & IT PROFESSIONAL

 /in/me1234

 me@me.com

 +00 1234 567 891



PERSONAL PROFILE

I had my first website at 11 years old, built my first PC in a shoebox at the age of 12, and to this day continue to push myself to be at the cutting edge of technology. I'm an open-minded and creative individual with an eye for detail, and natural leadership and communication skills. I am hungry for new challenges and enjoy finding ways to improve the lives of people I work with.

EXPERIENCE

COMPANY 1

IT Manager

 2014-2016  Location

Striving to lead the most user-orientated IT team in the business by focusing on refining our users' experience with IT and strengthening relationships with the business teams. I push the boundaries by introducing new tools, improving existing processes, and providing strong solutions to business needs.

IT Team Leader

 2013-2014  Location

Responsible for managing the local support team, forecasting and implementing the yearly budget, maintaining a great end-user relationship and asset management, and control of the area's IT staff, systems, network, applications, security, and processes.

IT Assistant

 2012-2013  Location

Accountable for providing quick and efficient 1st and 2nd line support to end users, maintaining the company's network and server infrastructure, as well as being the key local contact for many international project rollouts – such as software 1, software 2, software 3, software 4.

FURTHER HISTORY

 2005-2012  Various

Please refer to LinkedIn for the rest of my 11 years experience; covering Leadership, Technical, Communication, and additional skills

PROFICIENT IN



and many more...

REFERENCES

Available upon request

FAVOURITE QUOTE

"The only way to do great work, is to love what you do"

- Steve Jobs

ACHIEVEMENTS

[LOCATION] Office Move

Planned, managed, and lead a team of international staff and suppliers, which enabled us to seamlessly move our entire office IT Infrastructure, Network, & PCs to a new building over a single weekend.

Apple Mac Integration

Introduced tools to allow us to support Macs in the business and gave users a better and common user experience across multiple platforms – and allowed us to recruit better talent within the design teams.

Digitalised Recruitment

Developed a system within existing tools which overhauled and improved the company's recruitment processes. By automating a large workload we freed up 60 hours per week from the teams, whilst giving better insight to the retail and business teams.